

ORANGEVILLE TOWNSHIP BOARD MEETING

AGENDA

**September 2, 2025 at 7:00 p.m.
7350 Lindsey Rd., Plainwell, MI 49080**

Call to Order

Pledge of Allegiance

Approval of Agenda

Minutes of August 12, 2025

Treasurer's Report:

Paying of the bills

Correspondence:

Supervisor

Department Reports:

Fire Dept. - Chief Matt Elkins

District 6 County Commissioner, Marsha Bassett

Martin Township Library Report

Barry County Planning & Zoning Monthly Inspection Report

Public Comments: Limited to five minutes per speaker.

Old Business: Fire Chief Position Description

Township Two Factor Policy

Live stream all public meetings

New Business: Purchase of picnic tables and trash cans

Change November Board meeting to November 11, 2025

Americans with Disabilities Act; stating that if those with disabilities notify the clerk within 10 days prior to the meeting, accommodations will be furnished to satisfy such disabilities and allow meaningful attendance. Individuals with Disabilities requiring auxiliary aids or services should contact the clerk; Mel Risner at 7350 Lindsey Rd., Plainwell, MI 49080 or phone number 269-664-4522.

-Over -

New Business Continued:

Appointment of Assistant Chief and Officer

Fire Department volunteers' salaries

Purchase of new computers for the Fire Department and Supervisor

Pondurance evidence retention

Workers' Compensation Annual Audit

Board Member Comments

Adjourn...

Next Regular Meeting: October 7, 2025 at 7:00 pm

DRAFT ORANGEVILLE TOWNSHIP BOARD MEETING MINUTES

August 12, 2025

Meeting called to order 7 pm. All board members present with exception Supervisor Conner absent with notice, Captain Joel Kapteyn, Commissioner Bassett absent with notice and 16 guests.

Pledge of Allegiance

Motion Treasurer Ritchie to appoint Clerk Risner to chair the meeting in place of Supervisor Conner who is in Florida on a personal matter. Seconded Trustee Risner, all ayes. motion carried.

Motion Treasurer Ritchie to amend the agenda as presented. Seconded Trustee Ribble, all ayes, motion carried.

Motion Treasurer Ritchie to approve July 1st board minutes. Seconded Trustee Risner, all ayes, motion carried.

Motion Treasurer Ritchie to correct date on July 30th special meeting minutes. Seconded Trustee Risner, all ayes, motion carried.

Treasurer's report:

Receipts \$25,240.12 Disbursements \$35,551.48 Balance \$370,336.13

Motion Treasurer Ritchie to pay \$33,421.86 and any other bills forthcoming in the month of August. Seconded Trustee Risner, ayes; Treasurer Ritchie, Trustee Risner, Clerk Risner nay; Trustee Ribble, motion carried 3-1.

Correspondence: Report on file

Supervisor: Remark on file

Martin Library: Report on file

Planning & Zoning Monthly Inspection: Report on file

Fire Dept Report: Report on file

Commissioner Bassett: Absent N/A

Clerk Risner comments regarding cyber incident as authorized by attorney. Report on file

Public Comment: Robert Chase, Linda Ribble, Joel Kapteyn, Vicki Ritchie

Old Business:

Motion Treasurer Ritchie to approve hourly wage increase in the amount of \$2.20 hourly for all fire dept personnel, retroactive to April 1, 2025. Seconded Trustee Risner, roll call vote; ayes: Treasurer Ritchie, Trustee Risner, Clerk Risner Nays: none Abstain Trustee Ribble, motion carried

New Business:

Motion Treasurer Ritchie to approve purchase of 160 community center chairs and two racks in the amount not to exceed \$6,610,76, this amount includes Sams Club membership fee. Seconded Trustee Risner, roll call vote; all aye, motion carried.

Motion Treasurer Ritchie to approve funds of \$10,000 from sale of fire truck to be deposited into fire millage cd at renewal in September 2025. Seconded Trustee Risner, roll call vote; all ayes, motion carried.

Motion Trustee Ribble to approve the purchase of outdoor warning siren from West Shore Services not to exceed the amount of \$5,489. Seconded Treasurer Ritchie, roll call vote; all ayes, motion carried.

Motion Trustee Ribble to table Fire Chief job description to the September 2nd. Seconded Treasurer Ritchie, all ayes, motion carried.

Interview of applicant Matt Elkins for Fire Chief

Motion Trustee Risner to appoint Matt Elkins as fire chief with the understanding he will fulfill the certification requirements per the state of Michigan. Seconded Treasurer Ritchie, roll call vote; all ayes, motion carried.

Motion Treasurer Ritchie to award bid for trimming trees on transfer station drive to Monty's Tree Service with the board committing the bid amount of \$700 to be used for the ball diamonds in lieu of payment to Monty's per bidder's request. Seconded Trustee Risner, all ayes, motion carried.

Motion Clerk Risner to table Two Factor Authentication cyber security policy to the September 2nd meeting. Seconded Treasurer Ritchie, all ayes, motion carried.

Motion Trustee Risner to table Live Streaming of Meeting resolution to the September 2nd meeting, so Trustee Ribble can obtain costs of project. Seconded Treasurer Ritchie, all ayes, motion carried.

Board Comments: none

Motion Trustee Risner to adjourn. Seconded Treasurer Ritchie, all ayes, meeting adjourned 7:59 pm.

**Mel Risner/Clerk
Unapproved minutes**

Cyber Incident

Vendor	Date	Amount	
Merlex	8/1/2025	\$1,200.00	
Lewis Brisbos	8/1/2025	\$9,500 to \$14,000 est.	*
Pondurance	8/4/2025	\$10,166.00 est.	*
Merlex	8/6/2025	\$720.00	
Merlex	8/15/2025	\$120.00	

* In compliance with Purchasing Policy item 5 a.

Our policy is for \$500,000 and our deductible is \$2,500.

*Supervisor's
report
Section*

ORANGEVILLE TOWNSHIP
VOLUNTEER FIRE DEPARTMENT

From: Chief Matt Elkins
Subject: August Monthly Report

Date: 7-1-2025
To: Township Board

Fire runs for month of June:

- (6) Fires
- (1) PI Accident
- (1) PD Accident
- (11) Medical
- (9) Good Intent calls
- (4) Canceled in route

Mutual aid given 5

Mutual aid received 4

Thank you, Chief Elkins

Barry county central technical Advisory council Approved 25 800mhz pagers for our department with no cost to the Township. Approximate savings of \$20000

BARRY COUNTY

PLANNING & ZONING DEPARTMENT

220 W. STATE ST., ROOM 6, HASTINGS, MI 49058
PH. (269) 945-1290 FAX (269) 948-4820



MONTHLY INSPECTION REPORT

August 25, 2025

Orangeville Township Supervisor Vivian Conner
7350 Lindsey Rd.
Plainwell, MI 49080-8200

Re: August 2025 Inspections

Vivian Conner,

This month's inspections and follow-up checks in Orangeville Township resulted in the attached open complaints.

Please advise if you have other issues in your Township. I am typically not in the office Fridays.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Mennell", with a long horizontal flourish extending to the right.

Chris Mennell
Enforcement Officer

cmennell@barrycounty.org

Open Complaints By Township

28

8/25/2025

Status

Date for Recheck

Notes

Date Opened

Complaint Type

Address

Owners First Name

Owners Last Name

Township

Complaint No

17-126	Orangeville	Polley	Ronda	8406 Pine Lake Rd. Delton, MI 49046	SECTION 210/211 - Inoperable Vehicles/Junk	6/1/2017	8/4/2022 Significant Improvement.	1/12/2023	0
17-288	Orangeville	Morris	Charles J.	11822 W. 9 Mile Rd. Shelbyville, MI 49344	SECTION 210/211 - Inoperable Vehicles/Junk	12/14/2017	12/13/22 Inspection - Noticeable improvement.	1/12/2023	0
18-110	Orangeville	Pennepacker	Judy	6868 Marsh Rd. Plainwell, MI 49080	SECTION 211 - Junk/Junkyard	6/15/2018	5/11/23 citation #0612 still not paid.	6/12/2023	0
19-202	Orangeville	Null	William	12910 W. 9 Mile Rd. Shelbyville, MI 49344	SECTION 501e - Accessory building & Structures	10/25/2019		1/12/2023	0
20-003	Orangeville	Ribble	Donald L. & Donna J.	11569 Winchester Dr. Shelbyville, MI 49344	SECTION 511 - Dwellings	1/2/2020		1/12/2023	0
21-129	Orangeville	Harville	Doris & Elizabeth	11914 Saddler Rd. Plainwell, MI 49080	210/211 - Junk/Inoperable Vehicles	7/13/2021	1/13/2023 Issued citation #0614	2/13/2023	0
22-019	Orangeville	Noorman	Richard S. & Chad W.	12024 W. 9 Mile Rd. Shelbyville, MI 49344	211 - Junk/Junkyard	2/24/2022	12/13/22 property was improved.	1/12/2023	0
22-093	Orangeville	Krick	Lucas	6825 Dennison Rd. Plainwell, MI 49080	210/211 - Junk/Inoperable Vehicles	6/7/2022	12/13/22 property improved	1/12/2023	0
22-100	Orangeville	Ritsema	Ryan	4416 Trails End Rd. Middleville, MI 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	1/23/23 Citation was dismissed by court based on Senate HB 4722 and not renting at this time.	4/1/2023	0
22-101	Orangeville	Vaughn	Dee, Enterprises LLC	4440 Trails End Rd. Middleville, MI 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	9/13/2022 Unable to confirm if still taking reservations	8/5/2022	0
22-102	Orangeville	Zepeda	Ledy	4246 Trails End Rd. Middleville, MI 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	9/13/2022 Issued citation 0599.	8/5/2022	0
22-103	Orangeville	Zepeda	Ledy	4235 Trails End Rd. Middleville, MI 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	9/13/2022 Issued citation 0599.	8/5/2022	0
22-104	Orangeville	Bailey	Sally	4486 Trails End Rd. Middleville, MI 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	9/13/2022 Unable to confirm if still taking reservations	8/5/2022	0
22-105	Orangeville	Hermitage	Point LLC	3998 Hermitage Point Rd. Middleville, 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	9/13/2022 Unable to confirm if still taking reservations	8/5/2022	0
22-128	Orangeville	Elkins	Matthew R. & Dolly M.	VL Marsh Rd (between 6009 & 6029)	2319 - Contractors Lot	8/5/2022	12/13/22 no additional dumping	1/12/2023	0
22-203	Orangeville	Moon	Lisa C. & Brittany L.	8750 Marsh Rd. Plainwell, 49080	210/211 - Junk/Inoperable Vehicles	12/13/2022	Several vehicles and junk	1/16/2023	0
23-072	Orangeville	Graham	Amy	12579 Blue Lagoon, Shelbyville, MI 49344	207 - Family/Transient (Ordinance #A-1-2015)	5/11/2023	AirBnB		0
23-100	Orangeville	Martin	Rick	4810 Torsten Dr. Shelbyville, MI. 49344	511 - Dwellings (Living in RV)	11/7/2023			0
23-134	Orangeville	Blank	Brian	9002 Marsh Rd. Plainwell, MI. 49080	211 - Junk/Junkyard	8/2/2023			0

By Township

Complaint No	Township	Owners Last Name	Owners First Name	Address	Complaint Type	Date Opened	Notes	Date for Recheck	Status
24-016	Orangeville	Rowe	Harold	5194 Lindsey Rd. Delton, MI. 49046	211 - Junk/Junkyard	2/13/2024	Neighbor called to complain again.	3/14/2024	<input type="radio"/>
24-028	Orangeville	Bourdo	Jerry & Ashley	Lindsey Rd. (Next to Twp. Hall)	210/211 - Junk/Inoperable Vehicles	3/19/2024	Logging, Junk, Junk vehicles, Burning Refuse.		<input type="radio"/>
24-032	Orangeville	Vaughn	Cynthia K.	11875 Marsh Rd. Shelbyville, MI. 49344	501d - Accessory Building as residence	3/28/2024	Permit is for "Cold Storage Use Only"	4/15/2024	<input type="radio"/>
24-051	Orangeville	Ribble	Donald & Donna	11575 Winchester Dr. Shelbyville, MI.	210/211 - Junk/Inoperable Vehicles	6/4/2024	Possibly Living in Pole Barn		<input type="radio"/>
24-059	Orangeville	Wolcott	Suzanne	12682 Marsh Rd. Shelbyville, MI. 49344	a-1-2015	6/24/2024	Short Term Rental		<input type="radio"/>
24-097	Orangeville	Bigelow	Jesse	VL on Lewis Rd.	537 - Temporary Dwellings and Uses	11/13/2024	Driveway is off Lindsey Rd. Camper is back from Lindsey Rd. side near driveway.	12/12/2024	<input type="radio"/>
24-104	Orangeville	Elkins	Kenneth W. & Sandi	6065 Marsh Rd. Shelbyville, MI. 49344	3002 - Land Use	12/4/2024		1/2/2025	<input type="radio"/>
25-039	Orangeville	Borowicz	David	12559 Blue Lagoon Rd. Shelbyville, MI. 49344	516 - Grades and Runoff	7/24/2025	Down spout aimed onto neighboring property		<input type="radio"/>
25-041	Orangeville	Slack	Kevin	3711 England Dr. Shelbyville, MI. 49344	501d - Accessory Building as residence	8/5/2025	There is a lot of yard chaos also.		<input type="radio"/>

AGENDA REQUEST MEETING DATE: ~~August 12, 2025~~ *September 2, 2025*

Requestor/Contact Person: Vivian Conner

Budget Line Item (if applicable):

REQUEST DETAILS: Approve updated Fire Chief Position
Description.

Orangeville Township Volunteer Fire Department Standard Operating Guidelines

POLICY: FIRE CHIEF JOB DESCRIPTION

Adopted
Updated: 08/03/2025
Policy # 022

I. Fire Chief Appointment

The Fire Chief shall be appointed by the Orangeville Township Board to supervise personnel and operations of the fire department.

II. General Description of Duties

Under the general supervision of the Township Board, the Fire Chief directs all operations of the fire department; conducts interviews; makes hiring recommendations; supervises all fire department personnel; and develops policies & procedures to ensure compliance with federal, state and local ordinances.

III. Duties & Responsibilities

- A. Oversees and administers Fire Department activities and functions including recruiting full time and paid on-call fire fighters to ensure the availability of appropriate fire fighters on the staff; ensures fire fighting force has been provided with appropriate equipment, training, supervision and support to serve Township at the highest possible level.

Perform and supervises firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire containment, extinguishment and overhaul tasks.

Performs and supervises emergency medical services activities including administering first aid and providing and other assistance as required.

- B. Plans, directs and exercises general supervision of departmental operations including but not limited to:
1. Making and reviewing all personnel assignments within the department.
 2. Enforcing disciplinary policy and procedures.
 3. Making recommendations for the appointment, promotion and dismissal of fire department personnel.
 4. Preparing and administering the departmental budget and maintaining expenditures within revenues provided.
 5. Coordinating fire department activities with other municipal departments.
 6. Supervising fire prevention activities.
 7. Maintaining professional development by attending meetings, conferences and seminars, etc.
 8. Recommending the purchase of new equipment and directing the drafting of specifications for the equipment.
 9. Developing long term plans for improving and maintaining cost-effective operations.

10. Responsible for delegation and/or completion of records and reports
11. Supervising the maintenance, repair, improvement and replacement of fire fighting equipment, radio equipment and property of the fire department.
12. Supervising in house programs for the training of fire fighting personnel in modern methods of fire fighting and in use and care of equipment.
13. Ensuring that an incident command system is used at all emergency operations.
14. Authorizing the release of information to the press.
15. Oversees maintenance of site and pre incident planning files; reviews building plans prior to new construction as necessary; directs investigations into causes of fires.

IV. Necessary Knowledge, Skills and Abilities

A. The Fire Chief must posses:

1. A comprehensive knowledge of fire administration, fire prevention practices and fire fighting skills
2. General knowledge of management principles.
3. The ability to operate economically and efficiently.
4. The ability to plan and direct varied operations.
5. The ability to react properly to emergency situations.
6. The ability to deal with unusual problems.
7. The ability to supervise and review the work of subordinates.
8. The ability to maintain discipline, to lead and command effectively, and to direct personnel and equipment under emergency conditions.
9. The initiative and resourcefulness in handling difficult problems.
10. The ability to work effectively with other public officials and the general public.
11. The knowledge of National Fire Protection Agency (NFPA) code.

V. Minimum required education and training

An equivalent combination of education and experience listed below may be considered.

- A. High school graduate or GED equivalent.
- B. Five (5) years of experience in fire service, two (2) of which must be at the rank of Captain.
- C. Completion of the Michigan Firefighters Training Council Firefighter II, Company Officer II, Fire Officer III, Hazardous Materials Operations, Michigan Department of Public Health Medical Responder, Automatic External Defibrillator, and Cardiopulmonary Resuscitation.

D The above training must be completed within 36 months of hiring.

E. Fire Instructor Course may be a requirement in the future.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk, hear, stand, walk, use hands and fingers, handle or operate objects, tools, or controls, and reach with hand and arms. The employee is occasionally required to sit, climb maintain balance, stoop, kneel, crouch, or crawl.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicle and outdoor settings, in all weather conditions, including temperature extremes, during day and night. Work is often performed in emergency situations. Employee may be exposed to loud noises and hazards associated with fire fighting, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils, and rendering emergency medical services with potential exposure to blood borne pathogens and communicable diseases. The employee occasionally works near moving mechanical parts and in high, precarious places.

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: ~~08/12/2025~~ 9/2/25

DEPARTMENT: Township Board

PREPARED BY: Corey Ribble

SUBJECT: Township Two Factor Policy

SPECIFIC ACTION(S) REQUESTED: Pass Policy Attached

DESCRIPTION OF ACTION:

TIME FRAME OF ACTION:

FUNDING REQUIRED: Yes: _____ No: _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.): _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED:

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

All township accounts should have Two Factor enabled. This will add an extra layer of security in making sure only the intended person has access to their account and less likely that someone will be able to gain access to your account.

CONTACT PERSON WITH PHONE NUMBER: Corey Ribble 269-297-0111

**ORANGEVILLE TOWNSHIP
RESOLUTION
REQUIRING TWO-FACTOR AUTHENTICATION FOR TOWNSHIP ACCOUNTS**

WHEREAS, the Orangeville Township Board recognizes the critical importance of protecting township systems, accounts, and data from unauthorized access, cyberattacks, and other security threats; and

WHEREAS, two-factor authentication (2FA), also known as multi-factor authentication (MFA), provides an additional layer of security by requiring users to verify their identity using two or more methods; and

WHEREAS, cybersecurity best practices and guidance from federal and state agencies recommend enabling two-factor authentication wherever possible; and

WHEREAS, safeguarding township accounts is essential for protecting sensitive information, ensuring operational continuity, and maintaining public trust;

NOW, THEREFORE, BE IT RESOLVED by the Orangeville Township Board that:

1. Two-Factor Authentication Requirement

- All township accounts, including but not limited to email, financial systems, document management platforms, and administrative portals, shall have two-factor authentication enabled if the software or service supports it.

2. Responsibility for Implementation

- The Township Supervisor shall ensure that all township accounts under their control have two-factor authentication enabled and properly configured.
- Department heads and appointed officials shall be responsible for ensuring that accounts in their areas of responsibility comply with this policy.

3. Unsupported Systems

- If a township system, software, or service does not support two-factor authentication, the Township shall begin evaluating alternative solutions that meet or exceed current security best practices.
- A review of such unsupported systems shall be completed within six (6) months of this resolution's adoption, with recommendations for replacement presented to the Township Board.

4. Training and Support

- The Township shall provide training and resources to all employees, officials, and contractors using township accounts to ensure proper use of two-factor authentication.

5. Effective Date

- This resolution shall take effect immediately upon adoption.

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: ~~08/12/2025~~ 9/2/25

DEPARTMENT: Township Board

PREPARED BY: Corey Ribble

SUBJECT: REQUIRING LIVE STREAMING OF ALL PUBLIC MEETINGS Policy

SPECIFIC ACTION(S) REQUESTED: Pass Policy Attached and buy equipment

DESCRIPTION OF ACTION:

TIME FRAME OF ACTION:

FUNDING REQUIRED: Yes: X No: _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.): _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED:

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

All board members ran for their current seat telling the public that they will be as transparent as possible. In order to be fully transparent we need to make it easier for the public to watch public meetings live or recorded.

CONTACT PERSON WITH PHONE NUMBER: Corey Ribble 269-297-0111

**ORANGEVILLE TOWNSHIP
RESOLUTION
REQUIRING LIVE STREAMING OF ALL PUBLIC MEETINGS**

WHEREAS, the Orangeville Township Board recognizes the importance of government transparency, accessibility, and public participation in local governance; and

WHEREAS, live streaming public meetings allows residents who cannot attend in person to remain informed and engaged in township matters; and

WHEREAS, advances in technology make live streaming a practical and cost-effective method for providing real-time access to public meetings; and

WHEREAS, it is in the public interest to adopt a consistent policy to ensure that all public meetings of the Township Board and its committees are made available via live stream;

NOW, THEREFORE, BE IT RESOLVED by the Orangeville Township Board that:

1. Live Streaming Requirement

- All public meetings of the Orangeville Township Board, committees, commissions, and subcommittees shall be live streamed in real time via an internet-based platform accessible to the public at no cost.

2. Availability of Recordings

- A recording of each live-streamed meeting shall be retained and made publicly available on the Township's official website for no less than one (1) year from the date of the meeting.

3. Implementation Timeline

- Orangeville Township shall fully implement the capability to live stream all public meetings within **four (4) months** from the effective date of this resolution.
- The Township Supervisor shall coordinate the procurement, installation, and testing of all necessary equipment and services to meet this requirement.

4. Accessibility Standards

- Live streams shall, to the extent practical, comply with accessibility requirements, including but not limited to closed captioning or transcripts, to ensure participation by residents with disabilities.

5. Effective Date

- This resolution shall take effect immediately upon adoption.

AGENDA REQUEST MEETING DATE: September 2nd

Requestor/Contact Person: Orangeville Park Committee

Budget Line Item (if applicable): Parks Repairs & Maintenance

REQUEST DETAILS: (See Attached)

Orangeville Township Park Committee

Submitted by: Jodi Patrick, Elizabeth Perysian, Mandie Kincade, Dora Decker, Jon Vanklompenberg

Date: 8/05/2025

Subject: Proposal for 2025 Use of Park Committee Annual Budget (\$2,000)

Dear Members of the Orangeville Township Board,

As representatives of the Orangeville Township Park Committee, we respectfully submit this proposal for your consideration regarding the use of the committee's 2025 annual budget of \$2,000. Please note the full dollar amount of this proposal is only \$1,014.35. Our goal is to maximize community benefit through small-scale, high-impact improvements and maintenance efforts that support continued enjoyment of the park by residents and visitors.

Proposed Budget Allocation:

Item	Estimated Cost	Purpose
Additional Picnic Tables (4 at \$129 each)	\$546.96 ~ including tax	Additional seating for visitors
Additional Outdoor Trash Cans (3 at \$146.98 each)	\$467.39 ~ including tax	Encourage responsible waste disposal

Benefits to the Community:

- Encourages greater use of the park through improved aesthetics and functionality
- Promotes cleanliness and responsibility, especially in shared-use areas
- Supports family-friendly events that strengthen community bonds

We believe this proposed use of the budget reflects the values of Orangeville Township and aligns with our shared goal of maintaining a safe, clean, and welcoming park for all.

We welcome any suggestions or modifications from the Board and are happy to provide more detail on specific items or costs if needed.

Thank you for your time and continued support of the Park Committee's work.

Sincerely,

Jodi, Elizabeth, Mandie, Dora and Jon

Orangeville Township Park Committee



Search



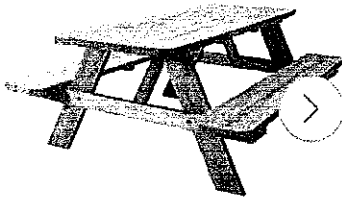
Plainwell 9PM

49080

Based on your search:

264

Best Seller



**72 in. x 28.5 in. x
28.5 in. Premium
Picnic Table Kit
with Treated Legs**

Live Chat

by **ProWood** >

★★★★★ (744)

\$129⁰⁰

Color Family: **Wood Grain**



Pickup at Plainwell

Delivering to 49080

Pickup

Today

5 in stock

FREE

Delivery

Tomorrow

9 available

Check Nearby Stores

Delivery Details



Shop All



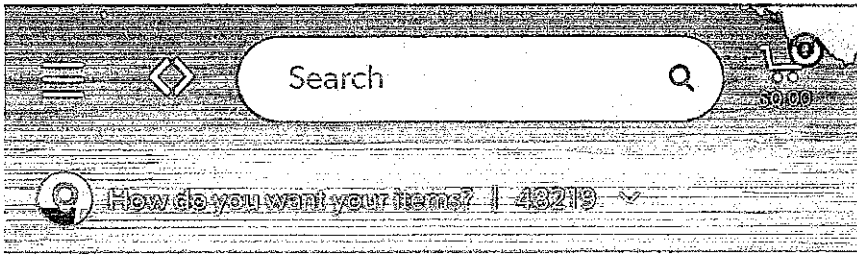
Services



DIY



Log In

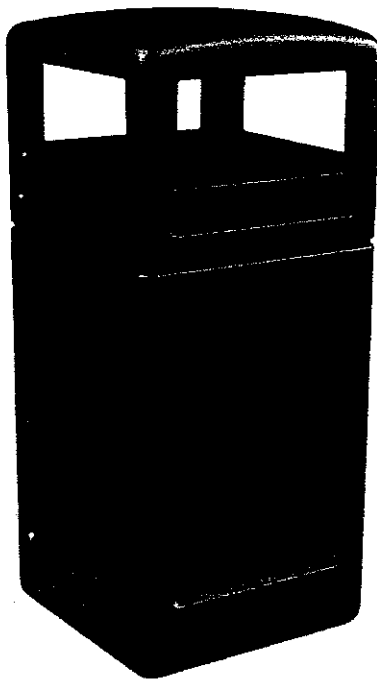


[All Departments](#) / [Professional Cleaning](#)

[Commercial Zone Products](#)

Commercial Zone Square Waste Container with Dome Lid, 42
Gal, Choose Color

★★★★★ (4.7) | [27 ratings](#) Item # 133912



Feedback



\$146.98 Prices may vary in club and online ⓘ

Actual Color: Black



\$146.98

Add to cart

AGENDA REQUEST MEETING DATE:

Requestor/Contact Person: Vivian Conner

Budget Line Item (if applicable): N/A

REQUEST DETAILS: Due to the election on November 4, 2025
change the November Township Board meeting to November 11, 2025.

AGENDA REQUEST MEETING DATE: September 2, 2025

Requestor/Contact Person: Matt Elkins

Budget Line Item (if applicable): 101-336-703.000 and 101-336-703.001

REQUEST DETAILS: Appointment of Assistant Chief and Officer

Appoint Joel Kapteyn into the assistant chief position

Promote Scott Hoekstra to Lieutenant

These appointments will change the above line items

AGENDA REQUEST MEETING DATE: September 2, 2025

Requestor/Contact Person: Clerk Risner

Budget Line Item (if applicable): Fire Dept salary volunteers

REQUEST DETAILS: Motion to approve wage increase for medical first responders to compensate difference WAEMS pays them (\$16.85/hr) to be equal to fire fighter pay of \$20.00/hr (difference of \$3.15/hr). Hourly wage for medical first responder hours to be paid \$3.15/hr by Orangeville Township is in addition to WAEMS hourly wage. This increase to be retroactive to April 1, 2025. In the event WAEMS raises their hourly wage Fire Chief Elkins is to notify clerk so adjustment from date of raise occurs to adjust a decrease in township hourly raise accordingly.

Motion to approve hourly wage of former Fire Chief Ribble of \$25/hour for hours spent in training/transition of newly appointed Fire Chief Elkins from date of resignation thru September 30, 2025, at which time transition will be deemed complete unless further training is deemed necessary by Fire Chief Elkins. Fire Chief Elkins to submit hours for payroll.

AGENDA REQUEST MEETING DATE: September 2, 2025

Requestor/Contact Person: Clerk Risner

Budget Line Item (if applicable): Fire Dept Operating Supplies, Township Dept Operating Supplies

REQUEST DETAILS: Purchase 2 new Windows 11 desktop computers and 1 new monitor for Fire Dept and Supervisor. Current supervisor desktop not upgradeable and Windows 10 will be obsolete. Fire Dept needs new one for officer's office for reports. Merlex recommending latest 2025 processor HP Omnidesk cost of \$949 each and Sceptre 24-inch monitor cost \$80. Available thru Amazon.

Electronics ▸ Computers & Accessories ▸ Monitors



Click to see full view

Sceptre New 24-inch Gaming Monitor 100Hz 1ms DisplayPort HDMI x2 100% sRGB AMD FreeSync Build-in Speakers, Eye Care Frameless Machine Black 2024 (E248W-FW100T)

Visit the Sceptre Store

4.4

7,129 ratings

Amazon's Choice

2K+ bought in past month

-30% \$79⁹⁷List Price: ~~\$114.97~~ ⓘ

FREE Returns

Get \$50 off instantly: Pay \$29.97 ~~\$79.97~~ upon approval for Amazon Visa. No annual fee.Available at a lower price from other sellers that may not offer free Prime shipping.Style: **24" Gaming 100Hz DP HDMI**

24" Gaming 100Hz DP...	27" 75Hz	27" Gaming 100Hz DP...
\$79.97 \$114.97	\$94.97	\$102.97 \$119.97

Brand	Sceptre
Screen Size	24 Inches
Resolution	FHD 1080p
Aspect Ratio	16:9
Screen Surface	Glossy
Description	

About this item

- **Blue Light Shift:** Blue Light Shift reduces blue light, allowing you to comfortably work, watch, or play applications without straining your eyes.
- **Built-in Speakers:** Perfectly suited to work & gaming settings, built-in speakers deliver robust & smooth audio while saving space on your desk.
- **DP & HDMI Ports:** The DisplayPort & HDMI 2.0 ports deliver up to a stellar 100Hz refresh rate, providing visibility that allows you to easily prevail over your foes.
- **FPS-RTS Game Modes:** FPS and RTS are Sceptre's custom set display settings built for an enhanced gaming experience. FPS (First Person Shooter), RTS (Real-Time Strategy).
- **VESA Wall Mountable:** The VESA wall mount pattern gives you the freedom to select the optimum viewing position for your monitor, eliminate cable clutter, and save valuable space for your gaming and work station.
- **Edgeless Design:** Edgeless Design completely immerses you in all the captivating action and electrifying scenery that 1920 x 1080

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\$79⁹⁷**FREE delivery Wednesday,
September 3**Or Prime members get **FREE
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In Stock

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Sold by Amazon.com

Returns FREE 30-day
refund/replacement

Support Product support
included

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- ☐ 4-Year Protection Plan for \$13.99
- ☐ Complete Protect: One plan covers all eligible past and future purchases for \$16.99/month
- ☐ Add a gift receipt for easy returns

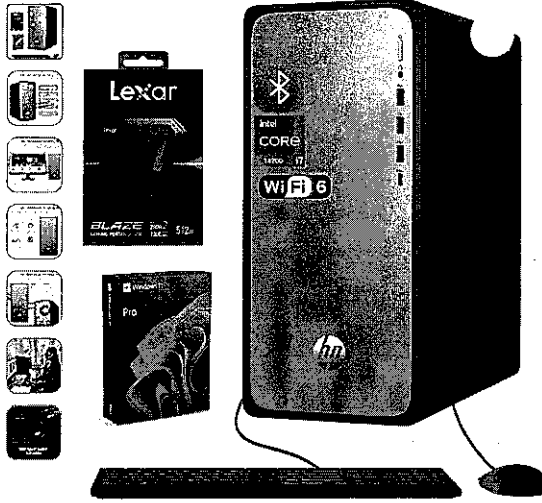
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Electronics ▸ Computers & Accessories ▸ Computers & Tablets ▸ Desktops ▸ Towers



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HP 2025 Omnidesk (Envy Next Brand) M02 AI Copilot Business Tower Desktop, Core i7-14700, 32GB DDR5, 1TB SSD, Wired KB & Mouse, Wi-Fi 6, Bluetooth, W11P, Bundle with Lexar SL660 512GB Portable SSD

Visit the HP Store

5.0

1 rating

50+ bought in past month

\$949⁰⁰

FREE Returns



Coupon

Apply \$100 coupon Shop items > | [Terms](#)

Get \$80 off instantly: Pay \$869.00 upon approval for the Amazon Store Card.

Size: 32GB RAM | 1TB SSD

16GB RAM |
1TB SSD
\$989.00

32GB RAM |
1TB SSD
\$949.00

64GB RAM |
2TB SSD
\$1,199.00
~~\$1,299.00~~

64GB RAM |
4TB SSD
\$1,299.00

64GB RAM |
4TB + 4TB...
\$1,949.00

Style: Intel UHD Graphics

Brand	HP
Operating System	Windows 11 Pro
CPU Model	Core i7
CPU Speed	5.4 GHz
Graphics Card Description	Integrated

▾ See more

\$949⁰⁰

FREE Returns

FREE delivery **September 3 - 5.**
[Details](#)

Or Prime members get FREE
delivery **Friday, August 29.**
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Only 6 left in stock - order
soon.

Quantity: 1

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Buy Now

Ships from POnline US
Sold by POnline US
Returns 30-day
refund/replacement
Payment Secure transaction

Seller Certifications:
Minority-Owned Business

Add a Protection Plan:
☐ 3-Year Protection Plan for
\$99.99
☐ Complete Protect: One plan
covers all eligible past and
future purchases for
\$16.99/month

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About this item

- [Superior Storage and Fast Access] With 32GB of DDR5 RAM, user can effortlessly juggle multiple applications and numerous browser tabs at the same time. 1TB PCIe M.2 SSD ensures swift boot-ups and speedy data transfers, enhancing computing experience.
- [AI-Powered Performance] Intel Core i7-14700 Processor (20 Cores, 28 Threads, 33 MB L3 Cache, 2.1 GHz base frequency, up to 5.4 GHz max turbo frequency) integrated with Intel UHD Graphics for efficient performance and smooth visuals
- [Enhanced Connectivity and Versatility] Front port: 1 x USB Type-C (USB 10Gbps), 3 x USB Type-A (USB 5Gbps), 1 x Headphone/Microphone Combo Jack; Rear port: 4 x USB Type-A 2.0,

1 x Audio-out, 1 x Display Port, 1 x Ethernet RJ-45, 1 x HDMI; Wi-Fi 6 and Bluetooth; Wired Keyboard and Mouse

- [AI-Powered Business Productivity] Windows 11 Pro - Get all the features of Windows 11 Pro operating system plus Mobile device management, Group Policy, Enterprise State Roaming, Assigned Access, Dynamic Provisioning, Windows Update for Business, Kiosk mode, and Active Directory/Azure AD
 - [Professional Upgrade] The original seal has been opened solely for upgrading purposes. A 1-year warranty on the upgraded RAM/SSD is provided by PConline US, while the remaining components retain the original 1-year manufacturer's warranty
 - [Comprehensive Performance Bundle] Bundle with Lexar SL660 512GB Portable SSD
- › See more product details
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Amazon's Choice

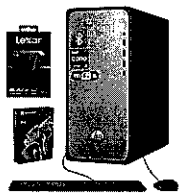


Dell Tower Desktop ECT1250 - Intel Core Ultra 7-265 Processor, Intel UHD Graphics, 16GB DDR5 5600MT/s Memory, 1TB M.2 SSD, 3.0 SD Card Reader, Wired Keyboard and Mouse, Basic Onsite Service (36)

\$879.98

1 sustainability feature

Buy it with



+



+



Total price: \$1,116.57

[Add all 3 to Cart](#)

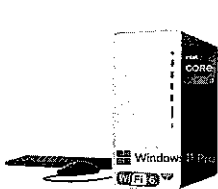
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[Show details](#)

This item: HP 2025 Omnidesk (Envy Next Brand) M02 AI Copilot Business Tower Desktop, Core i...
\$949⁰⁰

HP 27h Full HD Monitor - Diagonal - IPS Panel & 75Hz Refresh Rate - Smooth Screen -...
\$139⁹⁹

Logitech MK270 Wireless Keyboard and Mouse Combo for Windows, 2.4 GHz, 8 Multimed...
\$27⁵⁸

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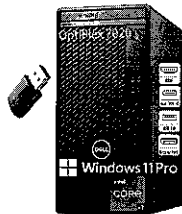
HP Pavilion Tower Desktop Computer, Intel 8-Core i7-10700F up to 4.8GHz, 32GB DDR4 ...
117

Limited time deal
-72% \$719⁰⁰
Typical: \$2,599.00



HP Tower PC Desktop Computer for Home Business Student, Intel 6-Core i5-12500 (Beat...
21

Amazon's Choice
Limited time deal
-73% \$659⁰⁰
Typical: \$2,399.00



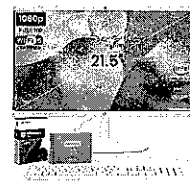
Dell OptiPlex Desktop Computer, 7020 Tower Desktop PC, 12th Gen Intel 4-Core Proces...
30

Limited time deal
-33% \$599⁹⁷
List: \$899.00



HP Elite Mini 800 G9 MFF PC Business Desktop Computer, 14th Gen Intel 14-Core i5...
9

Limited time deal
-27% \$798⁹⁹
List: \$1,099.00



HP 2025 All in One Desktop Computer, 21.5 Inch FHD LED Display, Intel Celeron J4025...
13

Limited time deal
-67% \$799⁹⁹
Typical: \$2,399.00



HP 2025 New 22 Inch All-in-One Desktop Computer • 12GB RAM • 256GB PCIe SSD • Intel...
9

Limited time deal
-36% \$449⁹⁹
Typical: \$699.00

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HP Z2 G9 Workstation - Core i7 14th Gen i7-14700 - 32 GB - 1 TB SSD - Tower - Black - Smart Buy

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~~\$2,079.00~~ Save \$151.54

\$1,927.46

Michigan Master Computing-MIDEAL

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Not Yet Reviewed (0)

1



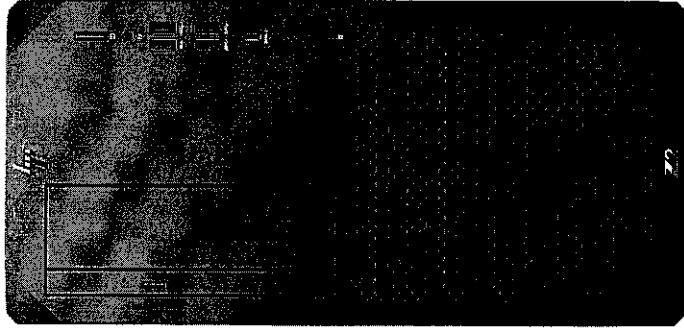
Availability: 48 units In Stock

Ships today if ordered within 6 hrs 55 mins

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Quick Tech Specs

- Windows 11 Pro OS with all the creative and productive tools you need
- 1 TB SSD capacity offers amazing storage room for all your critical data

Choose A Warranty

No Protection Plan

CDW 2 Year Standard Product Protection-Desktop-Device \$27.47
Value \$1650-\$1899.99

- With 32 GB of memory, users can run many programs without losing execution performance
- 450 W power supply unit (PSU) included
- You can get data transfer speed up to 10 Mbps with Ethernet connectivity

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Z by HP Desktops

Desktop workstation PCs for technical and creative professionals who demand high performance for the world's heaviest workloads.

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CDW 3 Year Standard Product Protection-Desktop-Device **\$47.37**
Value \$1650-\$1899.99
[View Details](#)

CDW 2 Year Standard Product Protection-Desktop-Device **\$28.42**
Value \$1900-\$2149.99
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Accessories

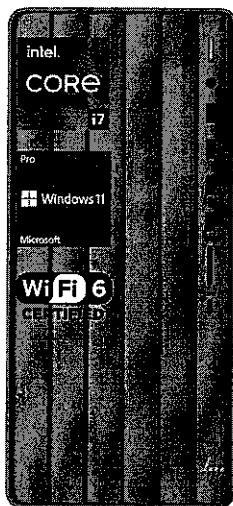


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Tech Specs

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Overview	▼	Technical Information	▼
Processor	▼	Product Information	▼
Memory	▼	Power	▼
Storage	▼	Software	▼
Display & Graphics	▼	Physical Characteristics	▼

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HP Business 13th Generation Envy i7 Tower Desktop, Intel Core i7-13700, 32GB RAM, 1TB SSD, RJ45, SD Card Reader, HDMI, Wi-Fi 6 & Bluetooth, Wired Keyboard & Mouse, Windows 11 Pro, Black

[Visit the HP Store](#)

4.8

14 ratings

\$901⁷⁹

Get \$80 off instantly: Pay \$821.79 upon approval for the Amazon Store Card.

Brand	HP
Operating System	Windows 11 Pro
CPU Model	Core i7
CPU Speed	5.2 GHz
Graphics Card Description	Integrated

[▾ See more](#)

About this item

- **[High Speed RAM And Enormous Space]** 32GB high-bandwidth RAM to smoothly run multiple applications and browser tabs all at once; 1TB PCIe NVMe M.2 Solid State Drive that allows to fast bootup and data transfer
- **[Processor]** Intel Core i7-13700 (Base frequency 1.5 GHz, up to 5.2 GHz with Intel Turbo Boost Technology, 30 MB L3 cache, 16 cores, 24 threads); with Intel UHD Graphics
- **[Tech Specs]** 4 x SuperSpeed USB Type-A, 1 x SuperSpeed USB Type-C, 4 x USB 2.0 Type A, 4 x audio in/out, 1 x VGA, 1 x HDMI, 1 x RJ-45; Wi-Fi 6 and Bluetooth combo; Wired KB & Mouse
- **[Operating System]** Windows 11 Pro - Organize open apps with pre-configured layouts to optimize productivity, Navigate with more intuitive experience to get things done, Collaborate with teams with more features

[› See more product details](#)[Report an issue with this product or seller](#)

Buy new:

\$901⁷⁹

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In Stock

Quantity: 1

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Ships from: Empowered PC

Sold by: Empowered PC

Returns: 30-day
refund/replacement

Payment: Secure transaction

Seller Certifications:

Minority-Owned Business

Add a Protection Plan:

- ☐ 3-Year Protection Plan for \$99.99
- ☐ Complete Protect: One plan covers all eligible past and future purchases for \$16.99/month

Save with Used - Like New

\$855⁶⁴

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Trusted Online Retailer)Sold by: eTechtronics (Your Trusted
Online Retailer)[Add to List](#)

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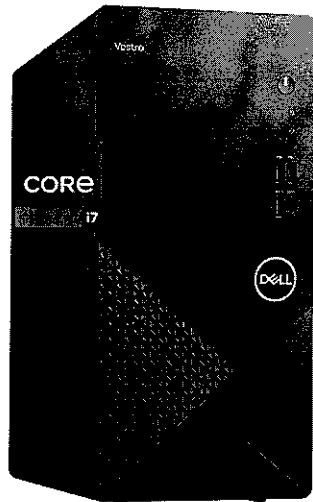
Amazon's Choice



Dell Tower Desktop ECT1250 -
Intel Core Ultra 7-265
Processor, Intel UHD Graphics,
16GB DDR5 5600MT/s Memory,

Other sellers on Amazon

New & Used (7) from \$855⁶⁴ &
FREE Shipping

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Dell Vostro 3030 Tower Desktop Computer, Intel Core i7-12700K, 64GB RAM, 2TB NVMe SSD, Intel UHD 770 Graphics, Wi-Fi, Bluetooth, Windows 11 Pro, Black

[Visit the Dell Store](#)

4.0

5 ratings

\$959⁹⁹

Apply now and get a \$80 Amazon Gift Card upon approval of the Amazon Store Card, or see if you pre-qualify with no impact to your credit bureau score.

Brand	Dell
Operating System	Windows 11 Pro
CPU Model	Intel Core i7
CPU Speed	4.9 GHz
Cache Size	30 MB
Graphics Card	Integrated

[▾ See more](#)

About this item

- Dell Vostro 3000 Series Business Mini-Tower PC SFF, Windows 11 Professional, NVMe SSD PCIe
- Intel Core i7-12700K 12-Core, (8 Performance- Cores: 3.60 GHz- 5.00 GHz) + (4 Efficient- Cores: 2.70GHz- 3.80GHz)
- Intel Shared UHD 770 Graphics, 1-Display Port, 1- HDMI, 2-Monitor Support
- BUILT-IN AX201 Wifi 6 802.11ax + Bluetooth 5.2
- Ports: Universal Audio,USB Type C x 1, USB 3.2 x 3, USB 2.0 x 3, Audio Out, LAN

[› See more product details](#)[Report an issue with this product or seller](#)**\$959⁹⁹****FREE delivery Tuesday,
September 2. [Details](#)**Delivering to Delton 49046 -
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Quantity: 1

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Returns	30-day refund/replacement
Payment	Secure transaction

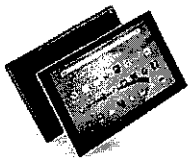
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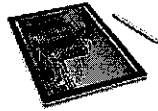
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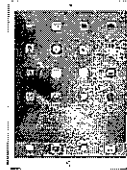
All Tablets



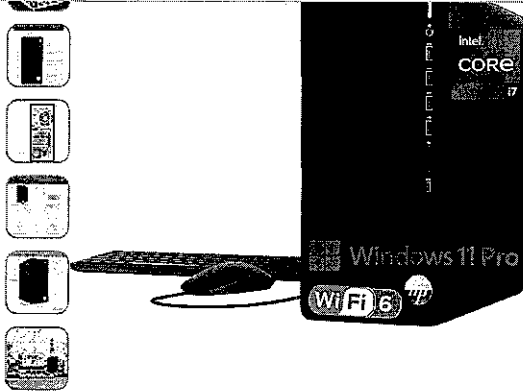
Fire



Windows



iOS



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1TB PCIe SSD, GeForce GT 610 2GB, WiFi 6, Bluetooth, RJ-45, Type-C, KB & Mouse, Black, Windows 11 Pro, Tichang

Visit the HP Store

5.0

9 ratings

400+ bought in past month

-71% **\$759⁰⁰**

Typical price: ~~\$2,599.00~~

FREE Returns

Exclusive Prime price

Get \$50 off instantly: Pay \$709.00 upon approval for
Amazon Visa.

Size: **32GB DDR4 RAM, 1TB PCIe SSD**

**16GB DDR4
RAM, 1TB...**

\$679.00

**32GB DDR4
RAM, 1TB...**

\$759.00

~~\$2,599.00~~

**64GB DDR4
RAM, 2TB...**

\$939.00

**64GB DDR4
RAM, 4TB...**

\$1,119.00

Brand	HP
Operating System	Windows 11 Pro
CPU Model	Intel Core i7
CPU Speed	2.9 GHz
Cache Size	16 MB
Graphics	Integrated

▾ See more

About this item

- **[11th Gen Intel Core i7-10700F Processor]** 2.9 GHz base frequency, up to 4.8 GHz with Intel Turbo Boost Technology, 16 MB L3 cache, 8 cores. Brings the perfect combination of features to make you unstoppable. Get things done fast with high performance, instant responsiveness and best-in-class connectivity. Design, edit, create, and fuel your creativity with the Pavilion Desktop from HP, which runs your software smoothly

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Amazon Prime members.

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Ships from NYpro Distribution

Sold by NYpro Distribution

Returns 30-day
refund/replacement

Payment Secure transaction

Regular Price

\$2,599⁰⁰

FREE delivery September 2 - 4

Ships from: NYpro Distribution

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Electronics ▸ Computers & Accessories ▸ Computers & Tablets ▸ Desktops ▸ Towers

Dell OptiPlex Desktop Computer, 7020 Tower Dekstop PC, 12th Gen Intel 4-Core Processor (Beats Core i7-9700), 32GB DDR5 RAM, 1TB PCIe SSD, DVDRW, WiFi Adapter, RJ-45, Keyboard & Mouse, Windows 11 Pro

Visit the Dell Store

4.4

30 ratings

500+ bought in past month

Limited time deal

-33% **\$599⁹⁷**

List Price: ~~\$899.00~~

FREE Returns

Get \$80 off instantly: Pay \$519.97 upon approval for the Amazon Store Card.

Size: **32GB DDR5 RAM, 1TB PCIe SSD**

**16GB DDR5
RAM, 1TB...**
\$579.99

**16GB DDR5
RAM, 512...**
\$559.99

**32GB DDR5
RAM, 1TB...**
\$599.97
~~\$899.00~~

**64GB DDR5
RAM, 2TB...**
\$779.99

Brand Dell
Model Name OptiPlex
Hard Disk Size 1 TB
CPU Model Intel Core i3
Ram Memory 32 GB

▾ See more

About this item

- Streamline your business' performance and enhance productivity with the Dell OptiPlex 7020 Tower

\$599⁹⁷

FREE Returns

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Or Prime members get **FREE** delivery **Saturday, August 30.** Order within 22 hrs 51 mins.
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Quantity: 1

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Buy Now

Ships from **Smoothwin Tech**

Sold by **Smoothwin Tech**

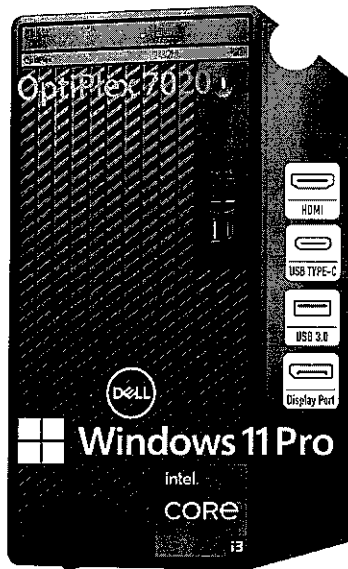
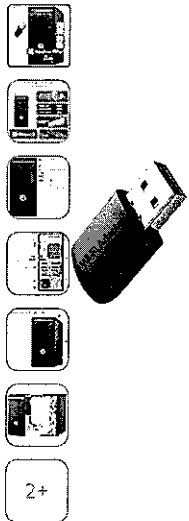
Returns 30-day
refund/replacement

Payment Secure transaction

Add a Protection Plan:

- ☐ 4-Year Protection Plan for \$113.99
- ☐ 2-Year Protection Plan for \$65.99
- ☐ Complete Protect: One plan covers all eligible past and future purchases for \$16.99/month

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Dell Tower PC Desktop Computer for Home Business Student, 14th Gen Intel Core i3-14100 (Beat i5-12400), 32GB DDR5 RAM, 1TB PCIe SSD, WiFi 6, Bluetooth, DisplayPort, HDMI, Type-C, Windows 11 Pro

Visit the Dell Store

4.4

24 ratings

Amazon's Choice

Limited time deal

-78% \$599⁹⁹Typical price: ~~\$2,699.00~~

FREE Returns

Get \$80 off instantly: Pay \$519.99 upon approval for the Amazon Store Card.

Size: **32GB DDR5 RAM, 1TB PCIe SSD****32GB DDR5
RAM, 1TB...**\$599.99
~~\$2,699.00~~**64GB DDR5
RAM, 2TB...**

\$779.00

**64GB DDR5
RAM, 4TB...**

\$929.00

Brand	Dell
Operating System	Windows 11 Pro
CPU Model	Intel Core i3
CPU Speed	3.5 GHz
Graphics Card	Integrated

[▾ See more](#)

About this item

- Streamline your business' performance and enhance productivity with the Dell Vostro 3030 Tower Desktop Computer. Equipped with 14th Gen Intel Core i3-14100, 4C (4P + 0E) / 8T, P-core 3.5 / 4.7GHz, 12MB and the ability to scale performance to your business needs, the Vostro enables users to easily complete their important tasks quickly and easily.
- RAM: 32GB DDR5 SDRAM; Hard Drive: 1TB PCIe SSD; Optical Drive: No.
- Integrated Intel UHD 730 graphics provides you with clear and smooth visuals across multiple displays with

\$599⁹⁹

FREE Returns

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Quantity: 1

[Add to Cart](#)[Buy Now](#)Ships from **EliteComputer**Sold by **EliteComputer**Returns 30-day
refund/replacement

Payment Secure transaction

Add a Protection Plan:

☐ 3-Year Protection Plan for
\$64.99[Add to List](#)

AGENDA REQUEST MEETING DATE: September 2, 2025

Requestor/Contact Person: Vivian Conner

Budget Line Item (if applicable):

REQUEST DETAILS: Pondurance Evidence Retention

See attached email for options

From: Pondurance Project Management <dfir-pmo@pondurance.com>
Sent: Wednesday, August 27, 2025 3:40 PM
To: orangevilletwpsupervisor@gmail.com
Cc: mrisnerogvclk@mei.net; Douha Knio; merlexcomputer@gmail.com; Landeros, Heidi; Webb, Joseph; Molina, Ross; DFIR Operations; Jordan, Liam
Subject: Re: Orangeville Township | Forensic Communications | Priv. & Conf. | TMHCC # Pending

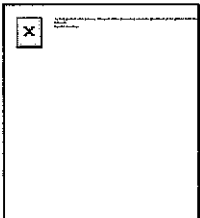
Good afternoon,

Pondurance has concluded our services for this engagement and would like to follow up on the following items previously mentioned in your final findings call:

- Any accounts for Pondurance to access your network, email environment, or business applications should be removed/disabled.
- Forensic evidence collected during the performance of the engagement will be automatically deleted on **September 10th, 2025**.
 - Please provide a contact, including email address, prior to this date if requesting a copy of the evidence via secure download.
 - At your request, a copy of the evidence can be retained by Pondurance after this date and may incur a monthly storage charge.

On behalf of Pondurance, we appreciate the opportunity to work with you on this engagement.

Kindly,
Bianca



Project Management Office (PMO)

Digital Forensics and Incident Response
(DFIR)

E: dfir-pmo@pondurance.com

Managed Detection and Response

24/7/365

IR Hotline: (888) 385-1720

pondurance.com/incident-response

AGENDA REQUEST MEETING DATE: September 2, 2025

Requestor/Contact Person: Vivian Conner

Budget Line Item (if applicable): N/A

REQUEST DETAILS: 6/24/24 – 6/24/25 Workers' Compensation Annual Audit

The audit reveals that are projections for that period were higher than what we actually needed, resulting in a return premium of \$1,012.00.

We need to advise BHS if we want to change the current term to the reflect the exposures limits that we were actually at for the 2024-2025.

Due to the increase in the Fire Department wage increases we should probably leave the rates they are at for the current term.

orangevillesupervisor@mei.net

From: BHS Insurance <CL-Sign@bhsins.com>
Sent: Tuesday, August 26, 2025 10:44 PM
To: 'orangevillesupervisor@mei.net'
Subject: 24-25 Work Comp Audit Results
Attachments: Audit.pdf

Enclosed is your Workers Compensation audit for the policy period of 6/24/2024 to 6/24/2025.

The audit shows that your actual payroll was lower than estimated payroll for that term; resulting in return premium of \$1,012.

Please advise if you would like the exposure on the current term amended to reflect those on this audit. After review, if you do not agree with these figures, please call our office within 10 days.

Thank you for the continued opportunity to be of service.

Sincerely,
Sharon Lenhart / CL

BHS Insurance



T: 616-531-1900
CL-Sign@bhsins.com
bhsins.com



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THIS IS NOT AN INVOICE

Date - 08/25/2025

Insured:

ORANGEVILLE TOWNSHIP OF BARRY COUNTY
6912 S BOULTER
SHELBYVILLE, MI 49344

Agent:

BERENDS HENDRICKS STUIT INSURANCE AGENCY, LLC
3055 44TH STREET SW
GRANDVILLE, MI 49418

Policy Number: AF WCP 100038136 03

Phone: 616-531-1900

Agency Number: AF747

Policy Effective Date: 06/24/2024

Policy Expiration Date: 06/24/2025

Audit Method: Physical

Audit Type: Completed

Final Premium Adjustment Statement

Line of Business	Audit Term	Audit Period	Underwriting Company
Workers' Compensation	Annual	06/24/2024 - 06/24/2025	Accident Fund Insurance Company of America

Jurisdiction State: Michigan

Loc.	Class Code	Description of Classification	Estimated Basis	Audited Basis	Rate	Estimated Premium	Audited Premium
1	9403	GARBAGE COLLECTION	0	0	7.3900	\$0.00	\$0.00
1	9410	MUNICIPAL, TWP, COUNTY OR STATE EMP NOC	44,444	18,372	1.3700	\$609	\$252
1	7904	FIREFIGHTERS-NON COORDINATION OF BENEFIT	40,412	34,679	8.5300	\$3,447	\$2,958
1	9220	CEMETERY OPERATIONS	0	0	5.0700	\$0.00	\$0.00
1	9102	LAWN MAINTENANCE-SPECIALIST CONTRACTOR	15,543	0	3.1000	\$482	\$0.00
1	9015	RECREATIONAL VEHICLE CAMPGROUNDS OR PARKS	3,040	0	3.8900	\$118	\$0.00
1	8810	CLERICAL OFFICE EMPLOYEE	39,231	83,659	0.1500	\$59	\$125
		Total Manual Premium				\$4,715.00	\$3,335.00
	9812	Employers Liability (E/L) increased limits factor	4,715	3,335	0.0200	\$94	\$67
	9848	Balance to E/L increased limits minimum premium	94	67	100	\$6	\$33
		Total Subject Premium				\$4,815.00	\$3,435.00
		Total Modified Premium				\$4,815.00	\$3,435.00
	9885	Merit Rating Credit	4,815	3,435	0.9000	(\$482)	(\$344)
	9138	Group Program Credit	4,333	3,091	0.9500	(\$217)	(\$155)
	9034	Renewal Credit	4,116	2,936	0.0400	(\$165)	(\$117)
	9887	Schedule Rating Credit	3,951	2,819	0.9600	(\$158)	(\$113)
		Total Standard Premium				\$3,793.00	\$2,706.00
	0063	Premium Discount	3,793	2,706	0.9947	(\$91)	(\$14)

9740	Terrorism Premium	142,670	136,710	0.0200	\$29	\$27
0900	Expense Constant	1	1	250	\$250	\$250
9741	Catastrophe Premium	142,670	136,710	0.0100	\$14	\$14
	Estimated Annual Premium				\$3,995.00	\$2,983.00
	Other Premium and Surcharges					
	Total Amount Due				\$3,995.00	\$2,983.00

Total Audited Payroll: \$136,710.00

Subtotal Audited Premium: \$2,983.00

Taxes and Surcharges: \$0.00

Total Audited Premium: \$2,983.00

The audit of your policy has been completed. The invoice will be sent separately. Please be aware that any audited return premium will be applied towards any outstanding and/or future charges on your account prior to any refund being issued.

For any questions, visit AFGroup.com or call 866-206-5851 8:00 am - 8:00 pm, M-F.