

## **ORANGEVILLE TOWNSHIP BOARD MEETING MINUTES**

**August 12, 2025**

**Meeting called to order 7 pm. All board members present with exception Supervisor Conner absent with notice, Interim Fire Chief Joel Kapteyn, Commissioner Bassett absent with notice and 16 guests.**

**Pledge of Allegiance**

**Motion Treasurer Ritchie to appoint Clerk Risner to chair the meeting in place of Supervisor Conner who is in Florida on a personal matter. Seconded Trustee Risner, all ayes. motion carried.**

**Motion Treasurer Ritchie to amend the agenda as presented. Seconded Trustee Ribble, all ayes, motion carried.**

**Motion Treasurer Ritchie to approve July 1st board minutes. Seconded Trustee Risner, all ayes, motion carried.**

**Motion Treasurer Ritchie to correct date on July 30<sup>th</sup> special meeting minutes. Seconded Trustee Risner, all ayes, motion carried.**

**Treasurer's report:**

**Receipts \$25,240.12 Disbursements \$35,551.48 Balance \$370,336.13**

**Motion Treasurer Ritchie to pay \$33,421.86 and any other bills forthcoming in the month of August. Seconded Trustee Risner, ayes; Treasurer Ritchie, Trustee Risner, Clerk Risner nay; Trustee Ribble, motion carried 3-1.**

**Correspondence: Report on file**

**Supervisor: Remark on file**

**Martin Library: Report on file**

**Planning & Zoning Monthly Inspection: Report on file**

**Fire Dept Report: Report on file**

**Commissioner Bassett: Absent N/A**

**Clerk Risner comments regarding cyber incident as authorized by attorney. Report on file**

**Public Comment: Robert Chase, Linda Ribble, Joel Kapteyn, Vicki Ritchie**

**Old Business:**

**Motion Treasurer Ritchie to approve hourly wage increase in the amount of \$2.20 hourly for all fire dept personnel, retroactive to April 1, 2025. Seconded Trustee Risner, roll call vote; ayes: Treasurer Ritchie, Trustee Risner, Clerk Risner Nays: none Abstain Trustee Ribble, motion carried**

**New Business:**

**Motion Treasurer Ritchie to approve purchase of 160 community center chairs and two racks in the amount not to exceed \$6,610.76, this amount includes Sams Club membership fee. Seconded Trustee Risner, roll call vote; all aye, motion carried.**

**Motion Treasurer Ritchie to approve funds of \$10,000 from sale of fire truck to be deposited into fire millage cd at renewal in September 2025. Seconded Trustee Risner, roll call vote; all ayes, motion carried.**

**Motion Trustee Ribble to approve the purchase of outdoor warning siren from West Shore Services not to exceed the amount of \$5,489. Seconded Treasurer Ritchie, roll call vote; all ayes, motion carried.**

**Motion Trustee Ribble to table Fire Chief job description to the September 2nd. Seconded Treasurer Ritchie, all ayes, motion carried.**

**Interview of applicant Matt Elkins for Fire Chief**

**Motion Trustee Risner to appoint Matt Elkins as fire chief with the understanding he will fulfill the certification requirements per the state of Michigan. Seconded Treasurer Ritchie, roll call vote; all ayes, motion carried.**

**Motion Treasurer Ritchie to award bid for trimming trees on transfer station drive to Monty's Tree Service with the board committing the bid amount of \$700 to be used for the ball diamonds in lieu of payment to Monty's per bidder's request. Seconded Trustee Risner, all ayes, motion carried.**

**Motion Clerk Risner to table Two Factor Authentication cyber security policy to the September 2<sup>nd</sup> meeting. Seconded Treasurer Ritchie, all ayes, motion carried.**

**Motion Trustee Risner to table Live Streaming of Meeting resolution to the September 2<sup>nd</sup> meeting, so Trustee Ribble can obtain costs of project. Seconded Treasurer Ritchie, all ayes, motion carried.**

**Board Comments: none**

**Motion Trustee Risner to adjourn. Seconded Treasurer Ritchie, all ayes, meeting adjourned 7:59 pm.**

*Mel Risner*

**Mel Risner/Clerk**

**Corrected approved minutes**